

## Staff and Councillor Training Record: for the period July 2015-July 2016

'Training' includes (but is not limited to) all of the following:

- Formal training courses with or without CPD points.
- 'On the job' training.
- Professional meetings, including briefings, forums and conferences.
- Meetings where presentations on relevant subjects are made.
- Relevant reading, including the internet.

Date	Subject of training	Training provider	Venue	Attended By
On-going	Reading 6 annual editions of 'The Clerk' Magazine.	CPD Points: 3	Work	Ian Morrell (Clerk)
On-going	On-line research and attendance at hearings regarding National Grid Hinkley C Connection project and North Somerset Core Strategy	CPD Points: 3	Work	Ian Morrell (Clerk)
Oct 2015	Attendance at ALCA/North Somerset Council briefing	CPD Points: 1	Weston super Mare	Ian Morrell (Clerk)
15-17 Oct 2015	SLCC Conference	Society of Local Council Clerks CPD Points: 7.5	Leicestershire	Ian Morrell (Clerk)
Nov 2015	1 <sup>st</sup> Aid Course	St John's Ambulance CPD Points: 2.5	Nailsea	Ian Morrell (Clerk)
Nov 2015	Core Strategy Briefing	North Somerset Council CPD Points: 1	Weston super Mare	Ian Morrell (Clerk)
Jan 2016	Health and Safety Training	Acorn Health and Safety CPD Points: 2.5	Nailsea	Ian Morrell (Clerk)
Jan 2016	Financial Software Training	RBS Rialtas CPD Points: 2.5	Swindon	Ian Morrell (Clerk)
Jan 2016	Health and Safety Training	Acorn Health and Safety CPD Points: 2.5	Nailsea	Sue Walker (Asst Clerk) Emma Herriot (Sen Administrator) Mark Chapman (Caretaker) Mandy Langham (Town Orderly)
Jan 2016	Financial Software Training	RBS Rialtas CPD Points: 2.5	Swindon	Emma Herriot
Quarterly	Planning updates	North Somerset Council	Weston super Mare	Emma Herriot

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Jan 2016	Financial Software Training	RBS Rialtas CPD Points: 2.5	Swindon	Pennee Paige
Quarterly	Planning updates	North Somerset Council	Weston super Mare	Sue Walker
June 2015	Waste Contract briefing	North Somerset Council	Weston super Mare	Cllr Jan Barber (also District Cllr)
June 2015	Tour of fire station and briefing	Avon Fire Service	Nailsea	Cllr Jan Barber
June 2015	Core Strategy briefing	North Somerset Council	Weston super Mare	Cllr Jan Barber
July 2015	Tour of fire service facilities throughout district	Avon Fire Service	North Somerset	Cllr Jan Barber
Sept 2015	Highways maintenance briefing	North Somerset Council	Weston super Mare	Cllr Jan Barber
Oct 2015	Child safeguarding training	North Somerset School Governors	Nailsea	Cllr Jan Barber
Oct 2015	Adult safeguarding training	North Somerset Council	Weston super Mare	Cllr Jan Barber
April 2016	Briefing on regional devolution	North Somerset Council	Weston super Mare	Cllr Jan Barber
April 2016	Presentation on proposed housing development	TFA Ltd	Nailsea	Cllr Philip Barclay
April 2016	Technical consultation on changes to planning policy	North Somerset Council	Weston super Mare	Cllr Philip Barclay
May 2016	Training on woodland management	Woodland Trust	Nailsea	Cllr Philip Barclay
Nov 2015	The value of heritage conference	Historic England/University of the West of England	Bristol	Cllr Clare Hunt
May 2015	The history of planning and the current planning process	Simon Jenkins, journalist	Clevedon	Cllr Clare Hunt
October 2015	NALC Annual Conference	NALC	Birmingham	Cllr Rod Lees
Nov 2015	Planning for Joint Spatial Plan	Local Enterprise Partnership	Bristol	Cllr Rod Lees
Various	ALCA seminars	ALCA	Former Avon area	Cllr Rod Lees
On-going	Maintenance of professional membership of CISA and CIPD	Literature with particular reference to governance and employment issues	Nailsea	Cllr Neil Middleton
Oct 2015	Cllr briefing on budgets and resources	North Somerset Council	Weston super Mare	Cllr David Packham
Dec 2015	Bristol Airport briefing	Bristol Airport	North Somerset	Cllr David Packham
Feb 2016	Tidal lagoon options for the Severn Estuary	Tidal Lagoon Power Ltd	Nailsea	Cllr David Packham
March 2016	Site allocations briefing	North Somerset Council	Weston super Mare	Cllr David Packham
April 2016	Planning update	North Somerset Council	Weston super Mare	Cllr John Phillips
May 2016	Planning update	Bristol City Council	Bristol	Cllr John Phillips
May 2016	Planning law update	No 5 Chambers	Bristol	Cllr John Phillips
May 2016	Planning law and housing update	TLT Solicitors	Bristol	Cllr John Phillips

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	School Governor training: <ul style="list-style-type: none"> <li>• How to be a Chairman</li> <li>• Safeguarding including some information on Prevent Training</li> <li>• Safer Recruitment</li> </ul>	North Somerset Council	Weston super Mare	Cllr Ann Tonkin
18 May 2015	Planning Briefing for District Councillors	North Somerset Council (Trevor Roberts Associates)	Weston super Mare	Cllr James Tonkin (also District Cllr)
22 May 2015	Planning Policy briefing	North Somerset Council	Clevedon	Cllr James Tonkin
26 May 2015	Information technology briefing	North Somerset Council	Clevedon	Cllr James Tonkin
10 June 2015	Core Strategy briefing	North Somerset Council	Weston super Mare	Cllr James Tonkin
19 June 2015	Councillor skills in the 21 <sup>st</sup> century	Southern Counties councillors	Taunton	Cllr James Tonkin
25 Sept 2015	Rights of Way seminar	North Somerset Council	Weston super Mare	Cllr James Tonkin
6 Nov 2015	Listed buildings briefing	Historic England	Bristol	Cllr James Tonkin
5 April 2016	Devolution briefing	North Somerset Council	Weston super Mare	Cllr James Tonkin
8 July 2015 2 Sept 2015 17 Feb 2016 22 June 2016	The following presentations were made at Town Council Meetings <ul style="list-style-type: none"> <li>• Foreal: youth services provider</li> <li>• Mulako Safe Home Zambia</li> <li>• Tidal lagoon Power Ltd</li> <li>• North Somerset Home Start</li> </ul>	Town Council Town Council Town Council Town Council	Nailsea Nailsea Nailsea Nailsea	18 cllrs 17 cllrs 18 cllrs 14 cllrs